



METRO GAVS Invitation to Tender **G-HIVE Learning, Development, and Training Workshop Delivery**

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Background

METRO GAVS is the Council for Voluntary Service (CVS), an organisation whose role is to support the Voluntary Sector within the Royal Borough of Greenwich. At present, METRO GAVS is delivering the Greenwich Voice and Influence Programme, which is overseeing the establishment of the Greenwich Hub for Influence, Voice, and Engagement (G-HIVE). The aim of G-HIVE is to support the tackling of health inequalities within the borough through:

1. Supporting the Statutory Sector around its consultation and engagement with the Voluntary Sector, including local communities
2. Supporting the Voluntary Sector around their voice, influence, and representation within projects, programmes, services, and activities being delivered by the Statutory Sector

Currently, the Greenwich Voice and Influence Programme is halfway through Phase 2 of its delivery, with G-HIVE due to be formally launched in the coming months. As part of this, G-HIVE is developing a Learning, Development, and Training Support Package. The role of the support package is to upskill and grow the understandings of stakeholders within the Statutory and Voluntary Sectors. This, in turn, will facilitate them to better collaborate to address health inequalities within the borough.

For further information on the Greenwich Voice and Influence Programme, including the development timeline to date, please see the [METRO GAVS website here](#).

What Is Required

METRO GAVS require an individual or organisation to design, develop, and deliver workshops around a range of subject areas. These subject areas include:

- Consultation and Engagement
 - Co-Create / Develop / Design / Produce with Statutory and Voluntary Sector Stakeholders, including Senior Officials and Local Communities
 - Workshop Facilitation and Public Speaking with a Range of Stakeholders
 - Engaging and Negotiating with Senior Officials, including Utilising Expertise and Lived Experience
 - Monitoring and Evaluating Projects, Programmes, Services, and Activities
 - Conducting Outreach and Engagement with Local Communities
- Diversity, Equity, and Inclusion
 - Race and Ethnicity
 - Sexual Orientation and Gender Identity
 - Women
 - Religion and Faith
 - Disabilities and those who are differently abled



The workshops will take place in person, specifically at METRO GAVS's office in Woolwich. Therefore, travel to London will be required for individuals or organisations based outside of the city. It is envisioned that the workshops will be delivered between May and September 2024, although there is flexibility to deliver up until December 2024. Each workshop proposed can be delivered on multiple occasions and should be planned to be delivered for between two and three hours.

It is envisioned that not one individual or organisation will be able to deliver on all of the above subject areas. Therefore, METRO GAVS are happy to receive expressions of interest for the subject areas which you are able to deliver on. For the Diversity, Equity, and Inclusion workshops we encourage expressions of interest from individuals, or organisations representing individuals, of the identities outlined.

Expression of Interest

Please provide, in no more than three pages, the following:

- Why you / your organisation is suited to deliver workshops on your chosen subject area(s)
- Yours / your organisations understanding of the subject area(s) in question, and previous work delivered within this area
- What you would include in each workshop you propose to deliver
- Breakdown of your costings for the delivery of each workshop, including design, development, and delivery
- Yours / your organisations ability to deliver further work within your chosen subject area(s)
- Two referees who can provide a reference for yours / your organisations suitability to deliver workshops on the subject area(s) you have chosen

The deadline for submission is 09:00am on 27 March 2024. We aim to appoint by the end of the second week of April 2024. Depending upon the quality and quantity of submissions, we may interview some applicants.

For further information, including an informal chat, please email Andrew.Kerr@metrocharity.org.uk.

Please email all expressions of interest to Andrew.Kerr@metrocharity.org.uk.